

# Utility Confirmation Form

To collect the keys to your rental property, your utilities (gas, electric, and water if applicable), must be in your name and be set to be directly billed to you at your rental address, if your lease requires it. Below, please confirm your account numbers for your electric and gas utility accounts.

## **Electric**

Circle Provider: AEP (1-800-672-2231) City of Columbus (614-645-8276)

Account # \_\_\_\_\_ Date: \_\_\_\_\_

## **Gas**

Circle Provider: Columbia (1-800-344-4077) City of Columbus

(614-645-8276) Account # \_\_\_\_\_ Date: \_\_\_\_\_

## **Water**

Columbus Public Utilities (614-645-8276) Form must accompany **Tenant**

## **Billing Agreement**

I confirm that I have called the necessary utility companies and transferred services to \_\_\_\_\_ (address) into my name as of \_\_\_\_\_. I understand that a failure to do so is a violation of my lease and will result in a failure to obtain keys to my property and may also result in non-payments to utility companies, which may result in service shut-offs.

Resident Signature Date

Agent Signature Date